



To: Mayor and Members of City Council  
From: Aretha R. Ferrell-Benavides, City Manager  
Date: October 21, 2022  
Subject: Weekly Update

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## **PUBLIC WORKS**

### **Operational Updates:**

#### **Utilities Division**

- Water usage was 39.669 million gallons this reporting period, October 10-16, 2022, down from 40.428 million gallons the previous week. The daily peak water demand of 6.022 million gallons occurred on Wednesday, October 12. There were 0.14 inches of precipitation during this reporting period.
- One new meter was installed, and three service lines were repaired.
- Crews responded to five sewer calls.
- The Solid Waste Division received three scheduling questions and eighteen complaints: three trash and fifteen brush. Five recycle bins were distributed.

#### **Street Division**

- Marked thirty-two right-of-way locates.
- Leveled street with asphalt on Silver Creek.
- Repaired utility cuts on Wishing Star and Oriole.
- Installed ADA ramps and repaired the street on Harrington.
- Set barricades for a Duncanville High School football game and the Police Open House event.
- Cleaned a bar ditch on Jungle.



**Cleaning bar ditch on Jungle**

### **CIP Construction**

- **FY22 Pipe Bursting** – Vortex is installing sanitary sewer mains by pipe bursting in the Forest Hills subdivision.



- **E. Danieldale Rd. Reconstruction and Utility Improvements Project (Main St. to US-67)** – M-CO, Pavecon’s subcontractor, has installed the 16-inch water main up to Bob Lee Blvd. as well as the wastewater laterals for 7-Eleven and Wells Fargo.



The following table is the projected and actual Danieldale Road Reconstruction and Utility Improvements schedule for the project milestones:

Phase	Milestone	Projected Completion	Actual Completion
1	Storm and Sewer Under Eastbound Lanes (EBL)	July 2021	July 2021
2	All Utilities Under Westbound Lanes (WBL)	Nov. 2021	Mar. 2022
	WBL Paving	June 2022	June 2022
3	Duncanville Water Line Under EBL	Oct. 2022	TBD
	Dallas Water Utilities Water Main	Nov. 2022	TBD
	EBL Paving	Nov./Dec. 2022	TBD
	Substantial Completion	Jan./Feb. 2023	TBD
	Plantings	TBD	TBD

- **The Highway 67 Green Ribbon Construction Project** – Green Ribbon Project construction commenced on October 11, 2021, with estimated completion now scheduled to occur in November 2022.



- **Fire Station 271** – Council approved the Guaranteed Maximum Price agreement with CORE Construction to construct the new Fire Station 271 in June 2022. The Construction Kickoff meeting was held on August 10, 2022, and monthly progress meetings started on September 7. Construction has commenced. The Fire Station 271 Groundbreaking Ceremony, previously scheduled for October 25 at 10 a.m., has been postponed. Completion of the fire station is slated for Fall 2023.

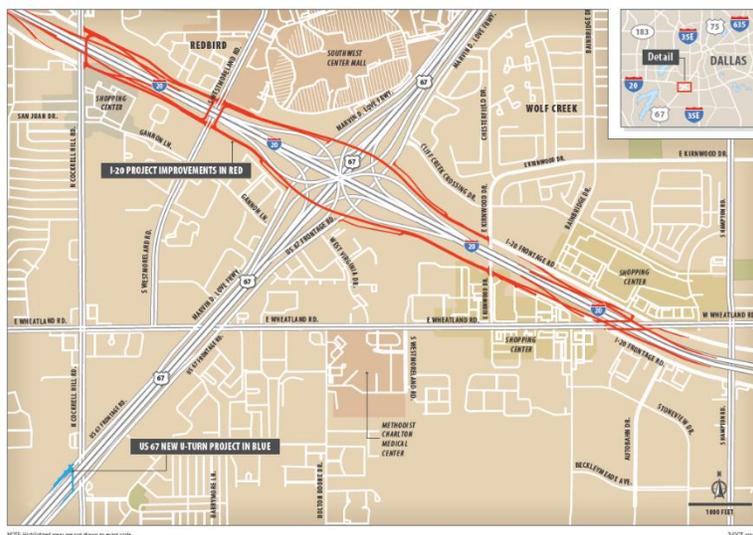


### Other Construction

- **ONCOR Transmission Line Work at W. Camp Wisdom Rd. and N. Cedar Ridge** – Much of the work to replace transmission lines along Camp Wisdom Rd. has been completed by Oncor’s contractor. The contractor removed the tower foundations and is working on sidewalk repairs.
- **ONCOR Line Work in the vicinity of the Downtown District** – ONCOR is upgrading the electrical line along Daniel St., Main St., Center St., Freeman St., and Wheatland Rd. The upgrades will improve the electrical system’s capacity in that area. Work has commenced



- **TXDOT I-20 Construction from Cockrell Hill Rd. to Hampton Rd.** – TXDOT plans to construct new service roads and ramps from Cockrell Hill Rd. in Duncanville to Hampton Rd. in Dallas to include new bridges across US-67. Following City Council Resolution in August, TXDOT will construct the US-67 Cockrell Hill Rd. Texas U-Turn on the southwest side of the bridge. The project was awarded at the beginning of December 2021. The Pre-construction Meeting with TXDOT and the contractor was held on February 1, 2022. Austin Bridge & Road, the contractor, started construction in April 2022, with an estimated completion date of January 2025. A meeting with the Mayor, staff, and TXDOT took place on Monday, August 22, to discuss construction improvements that could impair visibility at the City-owned property located at 730 E. Interstate Highway 20. TXDOT provided plans and additional renderings to the City.



## **POLICE DEPARTMENT**

### **PERSONNEL**

- Cadet Brandon Dunn is in field training and expected to graduate in mid-December.
- Cadet Saul Vara was terminated from the Duncanville Police Department for failing to meet the minimum standards within the field training program.
- Cadet Jessica Determan is in the basic peace officer academy at the North Central Texas Council of Government and doing well.
- We have nine openings for sworn personnel.

### **COMMUNITY CORNER**

- The Third Annual Open House took place on Saturday, October 15, from 10:00 a.m. – 2:00 p.m. We had over 100 citizens attend the event.





- The Police Department hosted a catalytic converter etching event prior to the Open House on October 15. We were able to etch approximately 30 vehicles.



## **FIRE DEPARTMENT**

- The Fire Department responded to 121 calls for service in the past seven days, which included:
  - 94 EMS calls for service.
  - 11 motor vehicle accidents.
  - 1 brush fire in Duncanville.
  - 1 grass fire in Cedar Hill
  
- Fire personnel have continued with their live burn training at the Midlothian Fire Training Center. The live burns are mandated training by the Texas Commission on Fire Protection and involve personnel from Duncanville, Desoto, Cedar Hill, and Lancaster.
- The Fire Prevention Division completed five plan reviews and two Certificate of Occupancy inspections, installed eight smoke detectors, and is currently involved in an arson investigation.
- Emergency Management Operations Coordinator, Lauren Sanchez, worked with Duncanville and Desoto ISD officials on child reunification plans in case school kids need to be evacuated to an off-site area because of a crisis situation.

## **DEVELOPMENT SERVICES**

### **Economic Development**

- Continued marketing efforts.
- Continued outreach for the Golden Plate Initiative.
- Attended the annual Texas Economic Development Council Annual Meeting in San Antonio.

### **Certificate of Occupancy – Applications Received – WEEKLY (EDC)**

- Window tint and wraps for cars, new occupancy – 606 E. Red Bird Ln., Suites C and D.
- Childcare centers, new occupancies – 1420 and 1422 W. Daniieldale Road.
- Vista Ridge Apartments, change of ownership – 605 N. Alexander Ave.

### **Certificate of Occupancy – Certificate Issued – WEEKLY (EDC)**

- Barbershop, new occupancy – 510 N. Main Street.
- Food and liquor sales, new occupancy – 215 W. Camp Wisdom Rd., Suite #5.
- Waxing salon, new occupancy – 211 S. Main Street.

### **Neighborhood Services**

- Neighborhood Service Officers conducted 125 inspections, including re-inspections, and have a total of 52 open cases.
- Neighborhood Services and Public Works are working jointly to identify, label, and document the outstanding bulk trash throughout the City.
- Interviews continued this week for two vacant positions:
  - Neighborhood Service Officer
  - Administrative Assistant
- Offers have been made for a building inspector and a permit technician.

### **Building and Inspections**

- A total of 1,836 single-family rental properties have been registered to date; fourteen new properties were registered this week. Fifty-one inspections were completed since the previous update; twenty-five passed, nineteen failed, and seven were canceled. The primary reasons for the failed inspections were the absence of GFCI protection as well as missing carbon monoxide and smoke detectors. A total of 1,250 Certificates of Occupancy have been issued since the inception of the Single-Family Rental Registration Program.
- Since the start of active lien collection in 2019, we have collected \$382,831.74. A total of \$10,812.47 has been collected since January 1, 2022. This week we collected \$586.57.
- This week 93 permits were issued, and 172 inspections were conducted.

### **Planning and Zoning**

- **Items tracking for October 24 Planning and Zoning meeting:**
  - Special Use Permit for a carport at 1203 Green Hills Road – application received September 21.
    - November 15 City Council meeting.
  - Planned Development at 402 West Wheatland Road – application received August 11.
    - November 15 City Council meeting.
- **Items tracking for November 1 City Council meeting:**
  - Special Use Permit for a Short-Term Rental at 723 Katherine Court.
- **Items tracking for November 14 Planning and Zoning meeting:**
  - Special Use Permit for a Short-Term Rental at San Pedro Avenue
    - December 6 City Council meeting.
- **New and Potential Projects:**
  - New Development at 300 West Highway 67:
    - Replat approved at the Planning and Zoning meeting on July 25.
    - Plans have been approved by all departments. Applicant must now pay for permit to begin construction.

- New Development at 518 East Highway 67:
  - A preliminary meeting was held on July 12.
  - A pre-development meeting was held on August 22.
  - Clients are working with engineering and will soon submit plans for the permit.
- Re-Development at 402 E. Wheatland Rd.:
  - A pre-development meeting was held on July 21.
  - Staff is waiting on applicant to submit revisions based on staff comments.
  - Scheduled for the Planning and Zoning meeting on October 24.
- New Development at 704 N. Main Street.
  - A site plan was submitted on August 30.
  - Staff provided comments on September 23 and are waiting on a resubmittal.
- Expansion and zoning change at 803, 807, 809 and 811 South Cockrell Hill Road.
  - Revised plans were submitted on October 5. Staff is reviewing the plans.
- **Ongoing:**
  - **Comprehensive Plan Five-Year Update:**
    - Planning is at the beginning stages of updating the Comprehensive Plan.
    - The Planning and Zoning Commission is focusing on the Downtown District area, discussing the incorporation of new areas, and considering ways to incorporate green energy.
    - Staff recommendations for updates to the Comprehensive Zoning Ordinance will eventually become a part of this process.
  - **Short-Term Rental Registration Program:**
    - Six final notices and four initial notices were mailed out on August 2.
    - Six properties are going through the Specific Use Permit process.
    - Since August 2, one property is no longer operating as a short-term rental and three properties have registered as long-term rentals.
    - Five property owners have not responded to the notices.
    - Three properties have been granted a Specific Use Permit by the Council.

## **PARKS AND RECREATION**

### **Parks:**

- Staff inspected and monitored contractor performance and addressed Highway 67 Green Ribbon project specification issues.
- Staff inspected landscape plants being installed at Cockrell Hill landscape beds.
- BrightView Landscape Services completed 23 of the 30 required mowing cycles for the week of October 10-14, 2022. Staff continues to meet weekly to discuss quality and scheduling performance issues. Brightview is assisting in Fall planting and beautification efforts in front of City Hall.
- Staff has been planting Fall annuals at city facilities and rights-of-way.
- Staff met with the installation contractor for the outdoor fitness equipment in Armstrong, Lion's, and Red Bird parks. Installation is expected to begin next week in Armstrong Park.



*Fall annuals at City Hall and James Collins Blvd.*



**Fieldhouse:**

- Upcoming Events:
  - AM Grappling Jiu Jitsu Tournament, 3 courts – Saturday, 8:00 a.m. to 6:00 p.m.; Sunday, 8:00 a.m. to 6:00 p.m.
  - Family Ties Youth Basketball Tournament, 3 courts – Saturday, 10:00 a.m. to 6:00 p.m.; Sunday, 10:00 a.m. to 3:00 p.m.
  - Bridge Academy Developmental Youth Basketball League, 2 courts – Sunday, 4:00 p.m. to 8:00 p.m.

**Senior Center:**

- Become a member today! The minimum age to join is 50 years old. For more information, contact the Senior Center at 972-707-3864.
- The Senior Center continues to offer dine-in congregate meals. To make a reservation and for more information, contact the Senior Center at 972-707-3864.
- On Tuesday, October 11, nineteen seniors went on an evening excursion to Celebrations Restaurant in Dallas, Texas. Celebrations is one of the most popular outings the center offers. The restaurant offers a family-style dining experience. Everyone chooses their entrée and shares an assortment of tasty sides.

- On Wednesday, October 12, the Senior Center was blessed with a performance by the Goldenaires Choir. They started their performance with “Deep in the Heart of Texas” and finished with singing “Happy Birthday” to everyone with October birthdays. Ms. Sue does a wonderful job conducting the choir. They rehearse every Wednesday at 10:00 a.m.
- On Thursday, October 13, the Senior Center hosted a special event celebrating Hispanic Heritage Month. This free event featured a piano performance by Mr. Ezra and Ms. Ester Nelson, a fireside chat, a question-and-answer session, displays, and delicious samples of Hispanic foods (chicken or pork tamales, carne asada, refried beans, rice, and a churro). This event was a special time to celebrate diversity and the contributions of the Hispanic community.
- On Friday, October 14, the Senior Center hosted Greg Price who provides a monthly sing-along with seniors. Mr. Price played the piano, guitar, and harmonica while members joined in singing a variety of songs. John Denver’s “Country Road” is always a favorite.
- Upcoming Events
  - Medicare Benefits with Cigna – Friday, October 21 | 10:00 a.m.
  - Log Cabin Village – Wednesday, October 26 | 9:30 a.m.
  - Downtown McKinney – Thursday, October 27 | 9:00 a.m.
  - Coffee with the Mayor – Thursday, October 27 | 12:00 p.m.
  - Halloween Party and Bingo – Monday, October 31 | 10:00 a.m.





*2022-10-13 Hispanic Heritage Month Celebration Fireside Chat*

**Recreation Center:**

**Boo Bash 2022 at Duncanville Fieldhouse - Friday, October 28<sup>th</sup> | 6:30 pm**

Something spooky is brewing at the Duncanville Fieldhouse! Join the Duncanville Parks and Recreation Department along with the Duncanville Public Library on Friday, October 28, from 6:30 p.m. to 8:30 p.m. for our annual Boo Bash event. Put on your favorite costume and join us for games, candy, bounce houses, and much more!



- The annual Christmas Parade and Tree Lighting is scheduled for Friday, December 2 at 7:00 p.m. The parade date has returned to its traditional first Friday of December to avoid potential conflicts with the Duncanville football playoffs which are typically held on Saturdays. In addition, the route has been altered and will now end in Armstrong Park where there is ample room to expand the event with minimal impact on traffic and street closures. The amphitheater will provide a backdrop for our choir groups, while the Christmas Tree and associated decorations will be moved from Memorial Park to Armstrong Park. This will allow greater public access and interaction during the month of December. We hope to grow this event in the future as well as expand the holiday decorations throughout the park to create a holiday wonderland in Duncanville.

## **LIBRARY**



**HOMESCHOOL  
READING RANGERS**

**TUESDAYS @1:00PM-3:00PM**

**PARENT-LED PROGRAM**

Homeschoolers ranging from  
Pre-K to 5th grade build  
literacy skills using Lakeshore  
Learning file folder activities.



**READY, SET, READ!**

**READING BUDDIES**  
**MONDAYS @4:30PM-5:30PM**  
**LIBRARY PROGRAM ROOM**

KIDS IN KINDERGARTEN, 1ST, AND 2ND GRADES  
BUILD VOCABULARY AND COMPREHENSION SKILLS  
WHILE READING TOGETHER WITH A VOLUNTEER.

## TEENtaber

ACTIVITIES FOR TEENS 13+

- OCT. 3 @6:00PM: ANIME & SNACKS-  
MIRAI
- OCT. 10-15: TEEN TAKE-HOME PROJECT  
WATERCOLOR PAINTING
- OCT. 10 @2PM-4PM: TEEN BOARD GAMES
- OCT. 11 @3:30PM: ANIME & SNACKS-  
PATEMA INVERTED
- OCT. 12 @3:30PM: ANIME & SNACKS-  
WEATHERING WITH YOU
- OCT. 17 @6:00PM: ANIME & SNACKS-  
MARY AND THE WITCH'S FLOWER
- OCT. 24 @6:00PM: ANIME & SNACKS-  
FIREWORKS

